



## **PRIVACY NOTICE FOR JOB APPLICANTS**

Pursuant to the Regulation (EU) 2016/679 and the applicable laws, we wish to provide you with the following information concerning the processing and protection of your personal data

### **Data Controller**

The data controller is **Mek Cast S.r.l.** Via G. Di Vittorio, 67 – 43044 Lemignano di Collecchio (PR) P.I. 02462860343 who may also be reached by e-mail at [info@mek-cast.it](mailto:info@mek-cast.it)

### **Purpose**

All personal data sent or provided in written or verbal form without any solicitation from the Data Controller are used to process your employment request, more precisely to proceed with the verification of the conditions for hiring and/or starting a working collaboration.

### **Mode**

The processing of your personal data will be based on the principles of correctness, lawfulness and transparency, protecting your privacy and your rights and will be carried out with the aid of IT systems and paper supports by specially trained personnel.

### **Communication to Categories of Recipients**

Any communication to third parties is foreseen only for the completion of selection and evaluation activities relating to the establishment of an employment relationship. The data collected will not be disclosed.

### **Retention time**

Personal data will be stored for a maximum of 15 days from the first storage.

### **Rights of the interested party**

You have the right to ask the data controller for access to your personal data and for rectification. You can always request a complete specification of the processing and your rights by writing to the contacts made available by the Data Controller and indicated at the beginning of the information.

### **Right to Complaint**

If you believe that the processing concerning you violates the GDPR Regulation EU-2016/679, you have the right to lodge a complaint with the Guarantor Authority for the Protection of Personal Data through the contacts available on the website <https://www.garanteprivacy.it/>.

### **Nature of the Provision and Consent**

The provision of personal data is left to the will of the candidate who presents his/her curriculum vitae. The data subsequently and possibly requested by the Data Controller are functional to the assessment of suitability for the hiring and/or for the start of the collaboration and provided on a voluntary basis.